



NE Cadet Workbook

CADET NAME: _____

DIVISION: _____

INSTRUCTOR: _____



The History of #21 NLCC Captain Jackson

On the 1st of January 1950, Calgary was issued Charter #21 authorizing the formation of a Navy League Cadet Corps for boys between the ages of 10-13. A name had not been chosen for the corps; it was only known as NLCC #21.

Captain (N) Reginald Jackson, OBE, VRD, RNVR, a past Commanding Officer of HMCS Tecumseh, was the greatest supporter of the Corps, a past President of the Navy League of Canada Southern Alberta Division and President of the Naval Officer Association of Canada. In 1955 the Navy League of Canada approved the name of NLCC Captain Jackson in honor of Captain (N) Reginald Jackson and the many years of support that he provided to the youth of Canada.

In 1978 Captain (N) Reginald Jackson passed away, but certainly his enthusiasm for the Navy and its traditions lives on through the cadets of this corps.

In 1985 Navy League Wrennette Corp Jenny Wren a navy League Corps for girls between the ages of 10-13 which was our Sister Corps that paraded along side Captain Jackson was disbanded and all of the Cadets and Officers were amalgamated into NLCC Captain Jackson. In 1985 our first female Commanding Officer, LCdr (NL) Susan Stewart- Price took Command of NLCC Captain Jackson after being the Commanding Officer of NLWC Jenny Wren for a short period of time before the disbanded.

After NLWC Jenny Wren amalgamated with Captain Jackson a few of the officers from the Corps branched off and formed #166 NLCC John A Hamilton.

One of the former Captain Jackson Officers that spearheaded the formation of John A Hamilton was LCdr (NL) Holger Storm, who was with NLCC Captain Jackson and NLWC Jenny Wren continuously since 1973 and gave hundreds of hours of his own time both Captain Jackson and John A Hamilton. In the summer of 2017, the Navy League of Canada named the Navy League Corps that had just started after LCdr (NL) Holger Storm.



MEMBERS OF MY CORPS

Name of Corps: _____

Commanding Officer: _____

Executive Officer: _____

Training Officer: _____

Supply Officer: _____

Administration Officer: _____

My Division: _____

My Divisional Officer: _____

My Divisional Petty Officer: _____

CTS 01 - Corps Organization and Ship's Routine

Marks of Respect

As a Cadet, you are required to show respect for all Cadets and Officers. Below are some regulations to remember when addressing or being addressed by Senior ranked Cadets and Officers and some basic rules to govern your behaviour on the base.

1) When to salute

The rules governing saluting by cadets are:

- a) Cadets will salute all commissioned/Warranted Officers.
- b) When a cadet addresses or is addressed by a Commissioned/Warranted Officer, the Cadet will salute; the cadet will salute again when the conversation has ended.
- c) Cadets will only salute when wearing headdress (NO CAP=NO SALUTE)
- d) Cadets DO NOT salute other Cadets
- e) Cadets DO NOT salute while fallen in a Division

2) Canadian National Anthem/Foreign National Anthems

- a) An Officer in uniform and wearing head-dress will come to attention and salute
- b) With head-dress removed, in a theater, all ranks will stand at attention
- c) On parade, Commissioned/Warranted Officers will Salute, Cadets will stand at attention
- d) **In civilian clothes, all ranks remove headdress and stand at attention.**

3) Entering/Exiting an Office or Classroom

- a) Knock on the door and come to attention
- b) Remove Headdress
- c) Remain at attention until/unless told to otherwise
- d) You need to ask permission to enter or leave an office or classroom
- e) When the business is complete, come to attention, make the appropriate turn in the direction of the doorway and march out.

4) Saluting the Quarterdeck/Brow of Tecumseh

Upon entrance to Tecumseh main building entrance Cadets and Officers MUST come to attention inside the door and salute.

5) Colors

While passing the Colours, Cadets will check arms to the position of attention, while continuing to march, if wearing a head-dress, Must salute.

6) Addressing an Officer

Cadets will address an officer by his/her rank followed by the officer's surname. Eg. 'Lieutenant Brown'. In speaking with an officer, use the expression "Sir or Ma'am and not the rank and surname. When referring to an officer by the position he/she holds, use the full title. Eg. The Commanding Officer.

When Cadets are passing an Officer, they must come to attention while marching and salute. However there is no saluting in the Annex Building or outside of the Quarterdeck.

7) Addressing A Senior Cadet

Cadet will come to attention when addressing or being addressed by a Senior Cadet. They DO NOT salute.

8) While fallen in a Division

Cadets WILL NOT salute when fallen in a division. If being addressed by an Officer the Cadet will instead come to attention and respond "sir" or "ma'am". The same applies while addressing or being addressed by Senior Cadets. However instead of "sir" or "ma'am" the response is Cadets Rank. Eg. "P.O"

History of Saluting

We usually think of a compliment as a pleasing comment. In the military, Compliments are somewhat similar. The reason for paying compliments is in one word respect. A salute between an Officer and a non-commissioned member is a sign of mutual trust and respect. It is a privilege granted to member of the service to use this form of greeting. For the same reason, the Navy League of Canada follows this custom.

Military saluting has an interesting history. It dates back several hundred years to the days when fighting men wore armour and citizens often had to defend themselves if they lived outside the safety of a walled castle. Therefore as a knight rode through the forest, he rode with his hand near his sword. When he met someone he recognized as a friend, he raised his empty hand to show he was not challenging the person. This action was a sign of trust and respect. Military saluting may have started this way.

As time went on, the uniforms of fighting changed. They no longer wore armour. They raising of the hand alone changed to the raising of the hat. (This is still the custom when a gentleman meets a lady. Our present salute developed from this raising of the hat).

<u>O' Canada</u> Our home and native land! True Patriot love in all of us command. With glowing hearts we see thee rise, The True North strong and free! From far and wide, O' Canada, we stand on guard for thee. God keep our land, glorious and free! O' Canada, we stand on guard for thee. O' Canada, we stand on guard for thee.	<u>God Save The King</u> God Save our gracious King, Long live our Noble King, God Save the King Send her victorious, Happy and glorious, Long to reign over us, God save the King.
<u>Cadet Promise</u> I Solemnly Promise to honour the King and so conduct myself as to be a credit to my country, and my corps; to abide by the Regulations of the Navy League of Canada, attend drills regularly , take proper care of of any uniforms and equipment entrusted to me, and assist and support the Navy League of Canada to the best of my ability.	<u>Heart of Oak</u> Come, cheer up, my lads, 'tis to glory we steer, To add something new to this wonderful year; To honour we call you, as freemen not slaves, For who are so free as the sons of the waves? Heart of Oak are our ships, Jolly Tars are our men, We always are ready: Steady, boys, Steady! We'll fight and we'll conquer again and again. We ne'er see our foes but we wish them to stay, They never see us but they wish us away; If they run, why we follow, and run them ashore, For if they won't fight us, what can we do more? Heart of Oak are our ships, Jolly Tars are our men, We always are ready: Steady, boys, Steady! We'll fight and we'll conquer again and again.(x2)
<u>Naval Prayer</u> O Eternal Lord God, who alone spreadest out the heavens, and the rulest the raging of the sea; who has encompassed the waters with bounds until day and night comes to an end; be pleased to receive into Thy almighty and most Gracious protection, the persons of us Thy servants, and the fleet in which we serve. Preserve us from the dangers of the sea, and the violence of the enemy; That we may be a safeguard unto our most Sovereign Lord King Charles, and a security for such as pass on the seas upon their lawful occasions; that the inhabitants of our Commonwealth may in peace and quietness serve Thee our God; and that we may return to safety to enjoy the blessing of the land, with the fruits of our labours; and with a thankful remembrance of Thy mercies to praise and glorify Thy Holy Name. AMEN.	

CTS 1.1.3 - Training Night Routine 1.3

Welcome to N.L.C.C. Captain Jackson (Navy League Cadet Corps). You are now a part of a nationwide youth organization with over 75 years of rich history. Our goals are to instill a sense of pride, confidence, patriotism, and responsibility in each Cadet. The Navy League of Canada has a long and solid reputation for providing new and interesting opportunities that are not available to many other similar groups.

You will find that you get as much out of this program as you put into it. We have offered a variety of programs and options from a survival course to scuba classes. Often the option courses are based on what is available to us, which means that they can change from year to year. It is up to you to decide which overall direction you would like to take.

As you complete your New Entry course, you will learn that the corps is a very structured organization. As we parade at H.M.C.S. Tecumseh (Her Majesty's Canadian Ship) we are expected to uphold certain expectations. Although we have many exciting exercises planned for the training year, you need to realize that work will be involved. In order to pass a course, you will be required to pay attention in class, and participate in activities.

Officers understand that you are new, and may have questions regarding procedures, instructions, or many other topics. You will find that if you simply ask a question, an Officer will either help you by providing an answer, or informing you who the proper person to ask is.

Once again, welcome aboard. We hope that your Navy League experience will be a positive one, and if you have any questions or concerns, please speak to your Divisional Officer

N.L.C.C. Captain Jackson Responsibility Starts Here

IMPORTANT TIMES

<u>6:20 p.m.</u>	Cadets on board	Note: Cadets are NOT to arrive any earlier than 6:15 p.m. unsupervised. Cadets are to be picked up at 9:00 p.m. Duty Divisions are assigned on a rotational basis and are required to stay until 9:15 p.m. Duty Divisions are listed on Routine Orders
<u>6:25 p.m.</u>	Cadets on deck for colours	
<u>7:10 p.m.</u>	Cadets to class	
<u>8:40 p.m.</u>	Cadets on deck for evening quarters	
<u>9:00 p.m.</u>	Ship's Company is dismissed	
<u>9:15 p.m.</u>	Duty Division is dismissed	

CTS 01.1.4 Rights, Responsibilities, Duties and Privileges (NE)



**NAVY LEAGUE CADET
RIGHTS AND RESPONSIBILITIES**

RIGHTS	RESPONSIBILITIES
• Be treated fairly and with respect • Be included • Seek help • Make decisions • Use the law • Feel safe • Learn • Be heard • Say "NO" to unwelcome behaviour • Be protected from all forms of abuse and harassment	• Show support for Canada, your community and your corps • Treat Officers and other cadets fairly and with respect • Attend parades regularly - and be on time • Present oneself in an appropriate manner while in uniform and at all NL Cadet activities • Wear and maintain the uniform and equipment in your possession • Actively participate during lessons • Participate in NL branch fund-raising endeavours • Perform duties as they are assigned

Navy League Cadet Ranks



Able Cadet



Leading Cadet



Petty Officer
2nd Class



Petty Officer
1st Class



Chief Petty Officer
2nd Class



Chief Petty Officer
1st Class

Navy League Officer Ranks



Midshipman (NL)



Acting Sub-Lieutenant (NL)



Sub-Lieutenant (NL)



Lieutenant (NL)



Lieutenant-Commander (NL)



Commander (NL)

Write the name of the cadet rank
below each picture







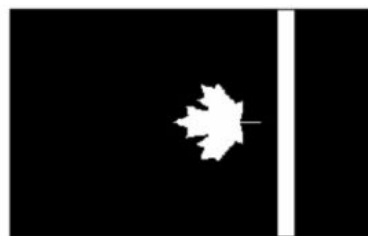
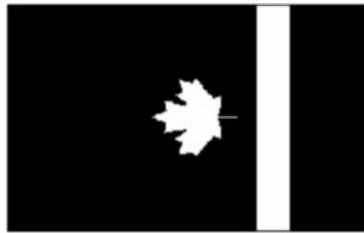
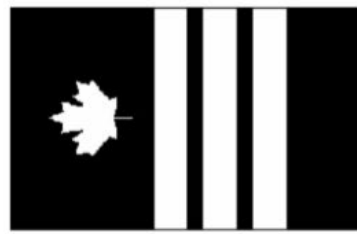
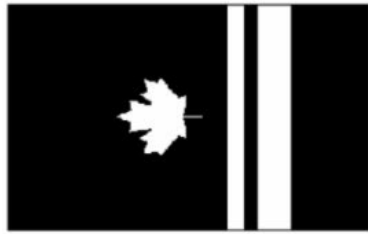






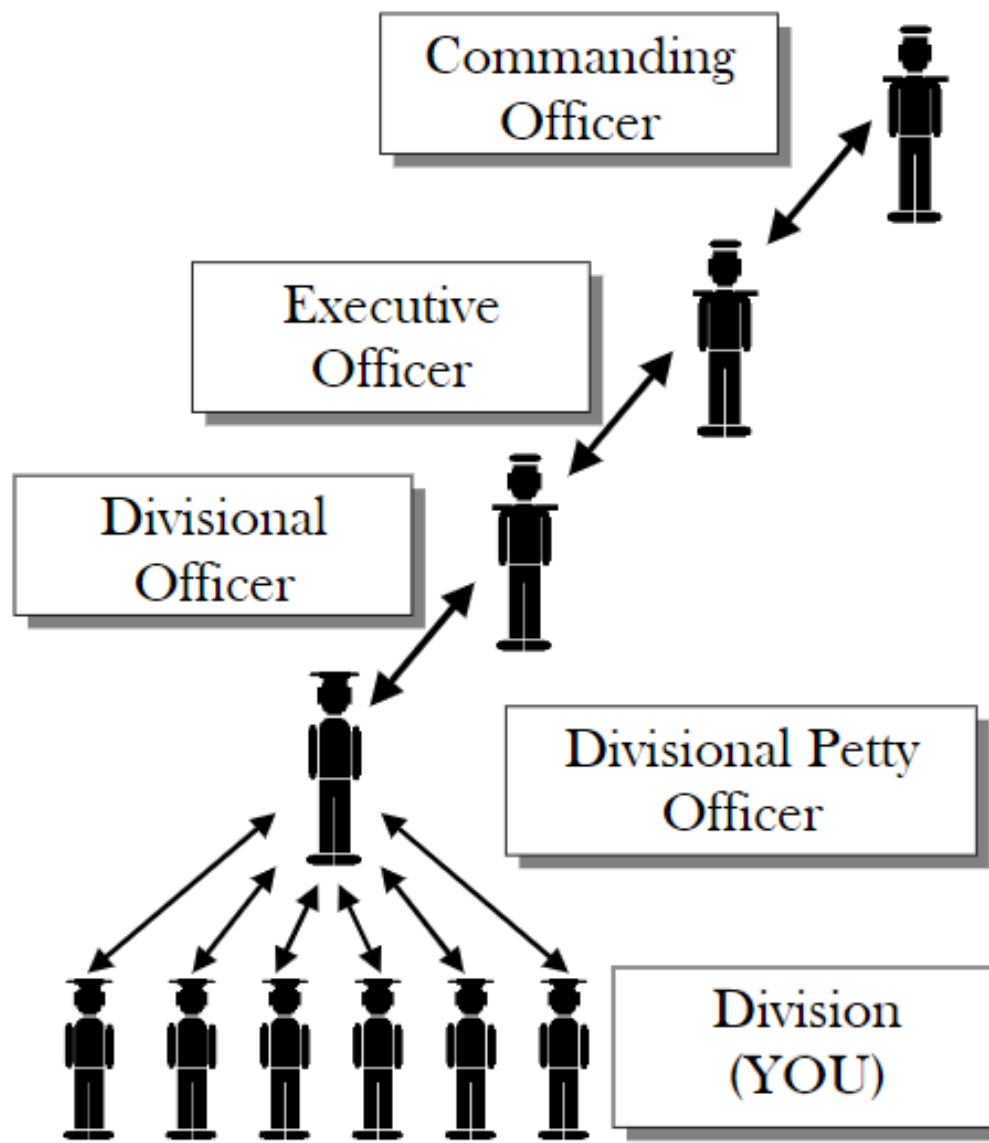


WRITE THE NAME OF THE OFFICER RANK BELOW EACH PICTURE



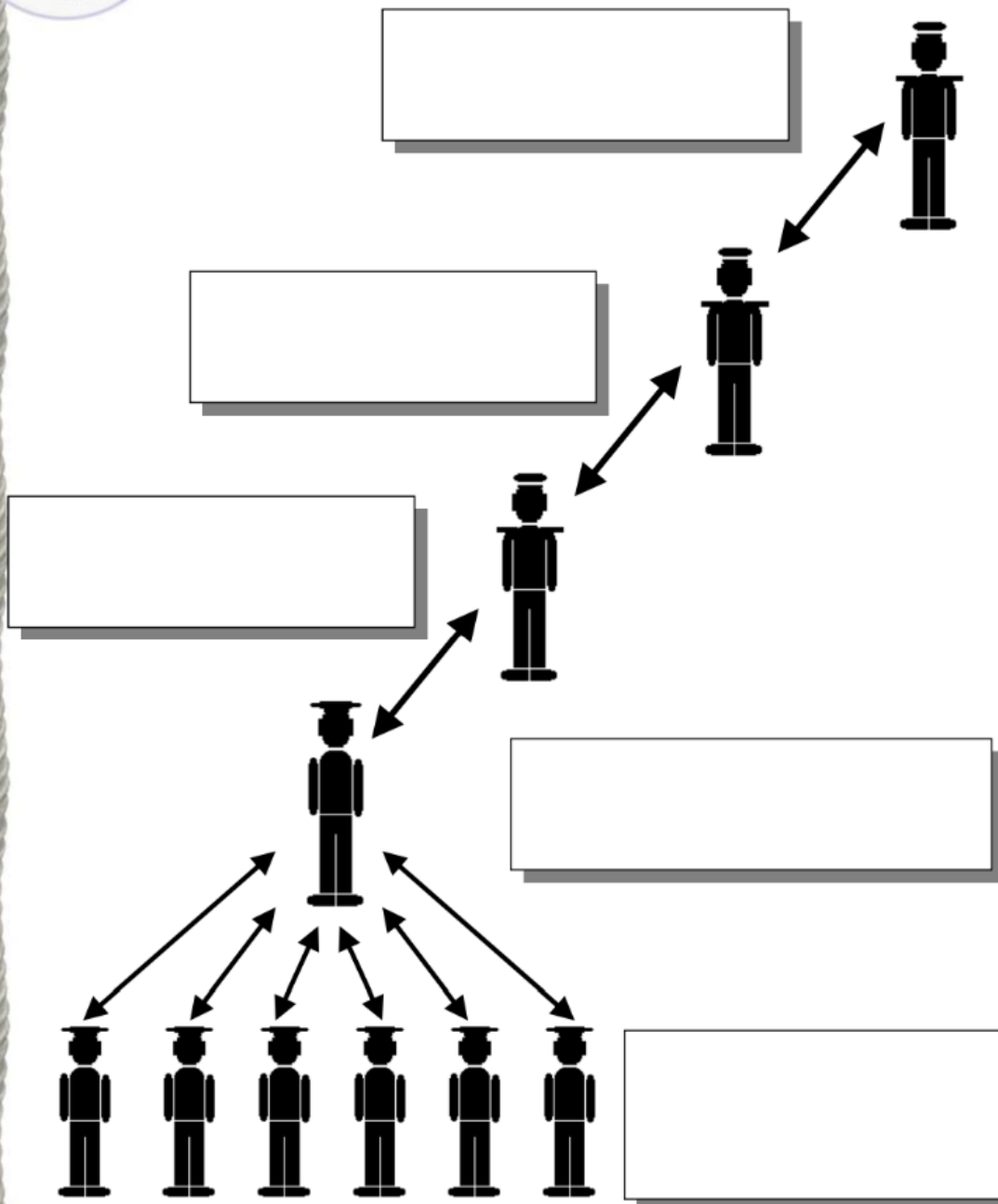
CTS 01 - Corps Organization and Ship's Routine

HOW THE DIVISIONAL SYSTEM WORKS





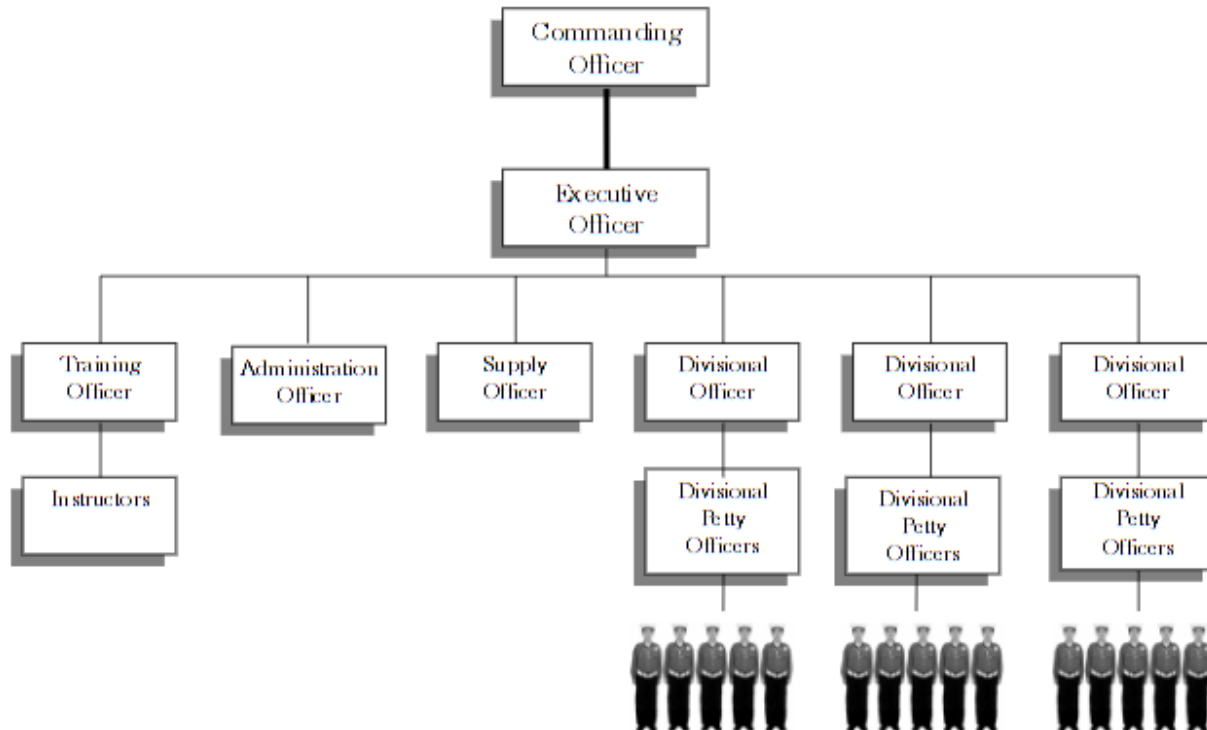
Fill in the positions in the Divisional System



CTS 01 - Corps Organization and Ship's Routine

CTS 01.1.2 Divisional System and Chain of Command (NE)

Navy League Cadet Corps Chain of Command and Divisional System





Corps Organization and Ship's Routine Word Search

F	W	Y	E	Q	X	G	J	F	W	O	G
M	S	E	G	D	A	B	K	W	X	F	N
I	E	L	B	A	H	Y	A	L	R	F	I
D	G	U	G	N	I	D	A	E	L	I	D
S	C	Q	E	Y	P	H	T	K	N	C	N
H	D	I	V	I	S	I	O	N	N	E	A
I	T	R	A	I	N	I	N	G	G	R	M
P	T	N	A	N	E	T	U	E	I	L	M
M	C	O	M	M	A	N	D	E	R	X	O
A	N	P	E	T	T	Y	R	A	N	K	C
N	L	C	H	I	E	F	C	A	D	E	T
S	H	I	P	Y	J	S	U	P	P	L	Y

ABLE
CHIEF
DIVISION
MIDSHIPMAN
RANK
TRAINING

BADGES
COMMANDER
LEADING
OFFICER
SHIP

CADET
COMMANDING
LIEUTENANT
PETTY
SUPPLY

CTS 01 - Corps Organization and Ship's Routine

CTS 02.1.1 Uniform Parts

CTS 02.1.2 Uniform Maintenance and Wearing Instructions

Uniform Parts & Required Wear

a) Navy League Cadets, either male or female, shall wear uniforms consisting of:

i. Cap - White, naval pattern; or, if appropriate Turban – White, navy league pattern or Hijab – White, navy league pattern.

ii. Ball Cap - For activities that may cause damage to the white cap, an approved Navy League Cadet Ball Cap may be worn. All cadets present for any activity must wear the same head dress. Ball Caps to meet Navy League specifications as outlined under optional wear.

iii. Cap Ribbon - "Navy League Cadets" or Corps name, as per approved pattern.

iv. Shirt – Postman blue, long sleeved, Navy League pattern.

v. Insignia - Shoulder flashes - "Navy League Cadets".

vi. Rank Epaulette - Navy League pattern. The epaulette may be used in place of the rank badges to maintain the NL Cadet Shirt.

vii. Other Badge (Trade, skill, award, etc.)

viii. Lanyard - White, naval pattern.

ix. Trousers - Black, Navy League pattern.

x. Belt - White, Navy League pattern.

xi. Gaitors – White, to be worn by Coxswain, Regulating PO, Chief Boatswain Mate, QuarterMaster and Company Gunners only if a Corps has those positions.

xii. Boots - Military style, black.

xiii. Socks - Plain black.



UNIFORM MAINTENANCE INSTRUCTIONS

CAP - Your cap should be cleaned with a soft brush, warm or hot water and detergent such as Ajax, Comet or dish soap. Liquid shoe polish should not be used as it runs when it rains. After your cap is clean it should be placed in a bag and stored where it won't get crushed. The top of a closet is a good place.

Note: Your shirt and trousers should be washed in warm or cold water and can be washed with all dark clothes when a laundry is done. They can be machine dried and then both need to be pressed.

TROUSERS - Turn inside out and press with a damp lint-free cloth over the seams. **DO NOT** put a crease down the front of your trousers. In most cases each side must be done separately, as the seams at the sides do not usually line up. When finished leave them inside out and place on a pant hanger or a hanger that will not leave a crease through the middle.

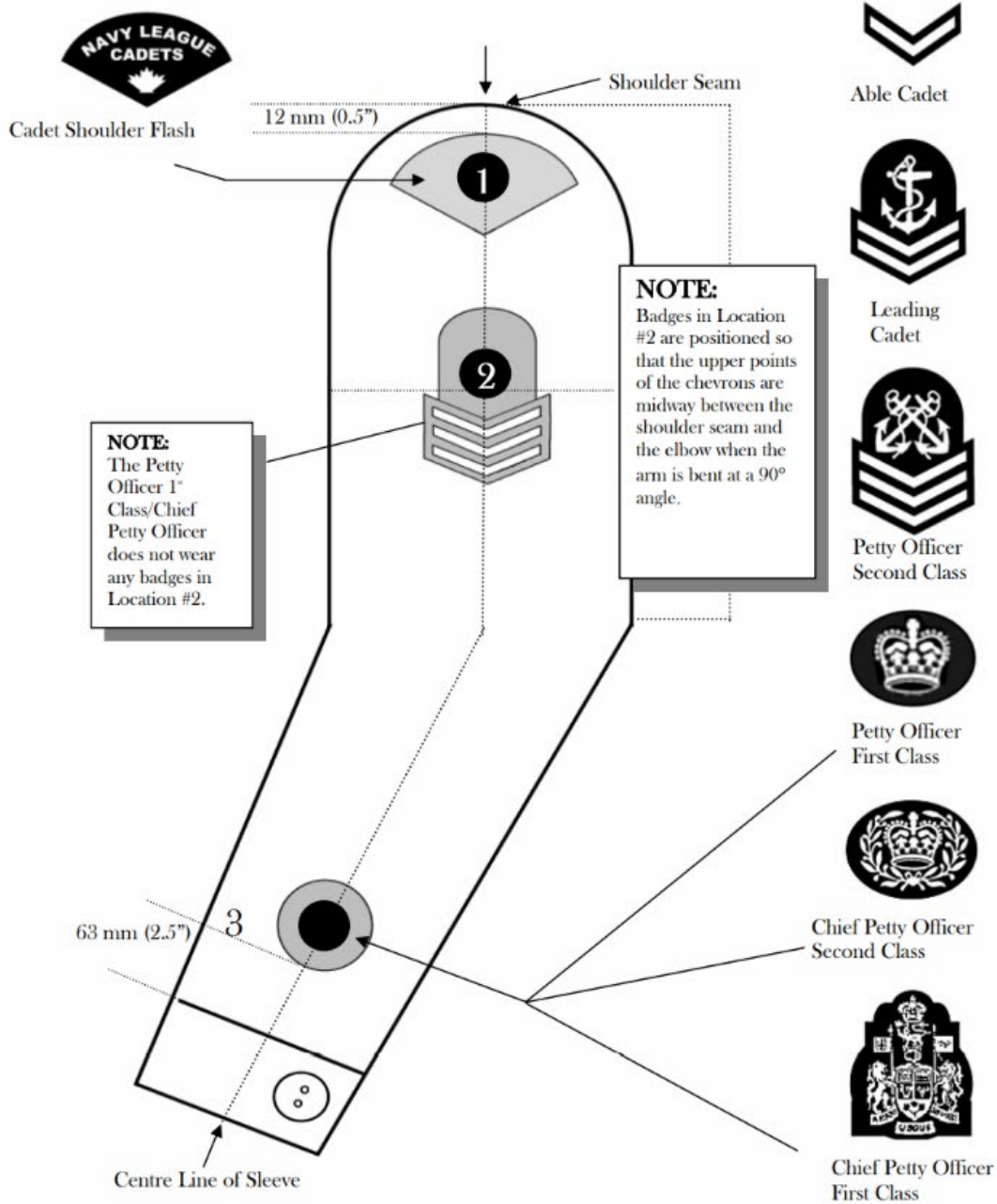
SHIRT - If you iron your shirt on a high temperature inside out (all except the sleeves) it will come out nicely. For the sleeves, place them on the ironing board with the seam to one side. Iron each sleeve flat and ensure that **there are no creases**. The sleeve will have to be rolled on the board in order to ensure that the entire sleeve has been pressed. Make sure no threads (Irish pennants) are sticking out. If so, clip them off with a pair of scissors. Press your collar, epaulettes, and cuffs.

WEB BELT - Remove the buckles and wash in hot soapy water. If the belt is extremely dirty, (it shouldn't be if it is being cleaned regularly) you may wash it using bleach. **Ask an adult to help you.**

LANYARD - Made of cotton, it is machine washable **DO NOT DRY IT IN A DRYER**. To dry, place some tape on a nail somewhere so rust will not get on the lanyard and then tie a shoe to the other end for weight. If it is done this way it will look new for years. It is worn around your neck, through the epaulets with the knot at the second button, looped at the fourth button and the remainder tucked neatly in the left breast pocket.

BOOTS - Place a **LIGHT** coat of black shoe polish (Kiwi works best) on the boots let it dry for 15 to 20 minutes, then using cold-water rub in small circles until a shine can be seen. When finished the boots can be buffed with an old nylon. Do not use a shoe brush, it works fine for normal shoes, however, it is next to impossible to get a high gloss shine using a brush. Your boots should be polished after every time you wear them. When finished put them in a place where they will not get scuffed.

LEFT SLEEVE



RIGHT SLEEVE

Centre Line of Sleeve

Shoulder Seam



Cadet Shoulder Flash



Regulation Badge



Communicator Badge



Bandsman Badge



Gunnery Badge



Boatswain Badge

NOTE:
Badges worn in location #5 are Trade/Appointment only. The badge should be positioned so that the centre of the badge is midway between the shoulder seam and the elbow when the arm is bent at a 90° angle.

NOTE:
Badge Location #6 to be used ONLY if #7 is used.

NOTE:
Badges worn in location #8 are skill badges only. Positioned so that two badges may be placed on the outside of the sleeve, bottom touching the upper edge of the cuff. The centre line of the sleeve should split the badges with 1/2 cm space to each side.



Cadet Merit Badge



Navy League First Aid Badge



First Aid Badge (other)



Marksman Badge



Boatwork Badge



Sailing Badge



Semaphore Badge



1 mm



1 mm



1 mm



1 mm



1 mm



Use a pencil to match the name of the badge with its picture



Regulator Badge



Communicator Badge



Bandsman Badge



Gunnery Badge



Boatswain Badge



Marksman Badge



Boatwork Badge



Cadet Merit Badge



Navy League First Aid Badge



Sailing Badge



Semaphore Badge

CTS 02 - Wearing and Maintenance of Uniform

CADET BADGES – ARM BRASSARD

This is an optional piece of the uniform in order to maintain the NL Cadet Shirt.





Wearing and Maintenance of Uniform Word Search

H	S	U	R	B	L	E	S	T	O	O	B
A	V	B	J	Q	S	M	E	R	I	T	S
I	B	J	J	I	H	H	B	A	N	R	B
B	O	A	T	S	W	A	I	N	E	M	O
H	B	N	Z	D	O	D	S	S	A	G	A
S	A	O	N	E	E	A	U	R	L	U	T
I	D	R	E	F	I	O	K	T	A	N	W
L	G	I	F	L	R	S	R	B	N	N	O
O	E	U	I	T	M	I	C	E	Y	E	R
P	C	N	D	A	H	F	A	L	A	R	K
S	G	G	N	S	P	T	P	T	R	Y	R
E	R	O	H	P	A	M	E	S	D	Z	H

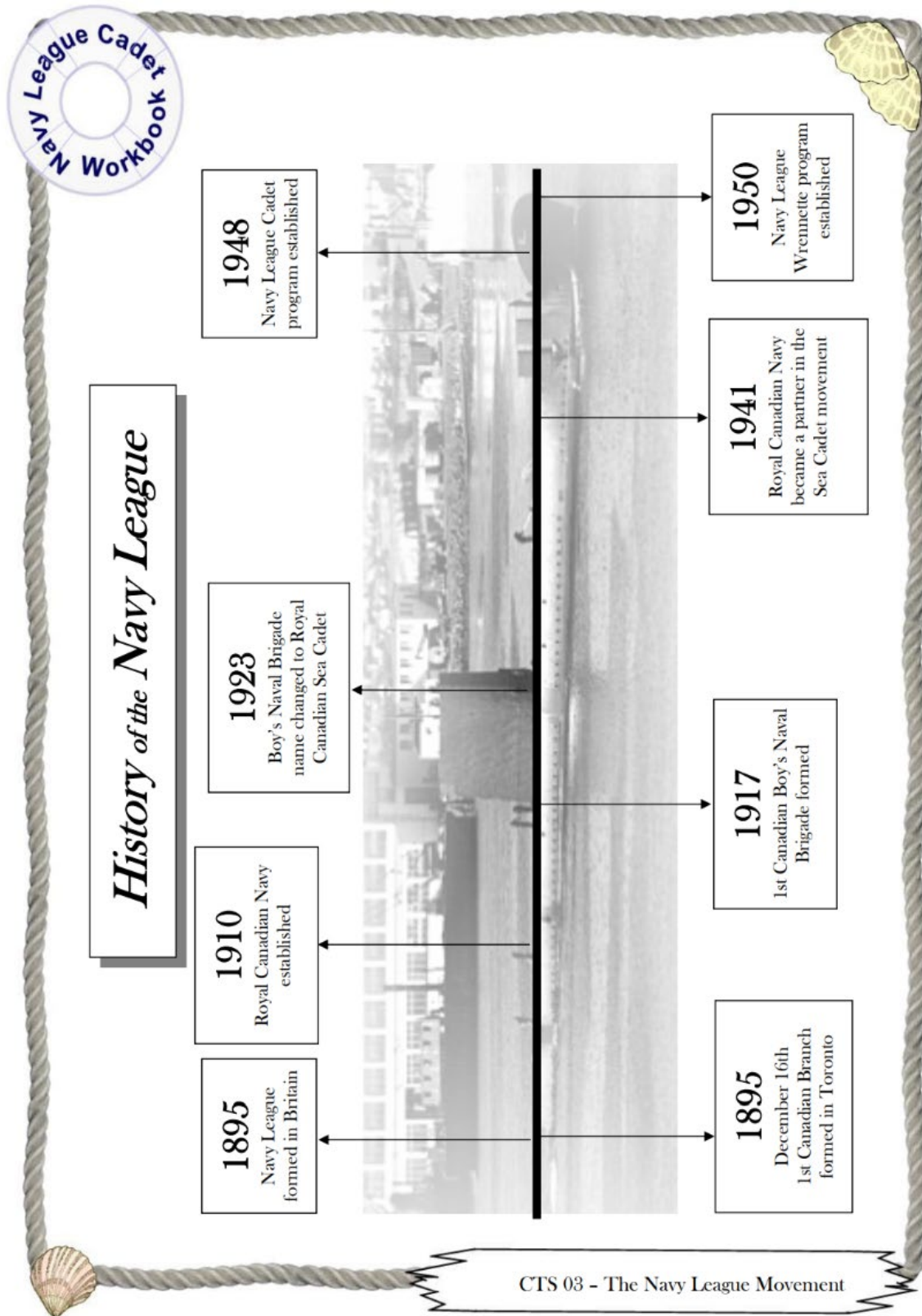
BADGE
BOATWORK
CAP
LANYARD
POLISH
SEMAPHORE

BELT
BOOTS
GUNNERY
MARKSMAN
SAILING
SHIRT

BOATSWAIN
BRUSH
IRON
MERIT
SCUFFED
TROUSERS

CTS 02 - Wearing and Maintenance of Uniform

CTS 03.1.1 History of the Navy League





OBJECTIVES OF NAVY LEAGUE CADETS

Objective #1	To instill in NL Cadets a sense of loyalty and commitment to Canada and to their community
Objective #2	To instill in NL Cadets a sense of commitment to their Corps and of loyalty and respect for their Officers and instructors
Objective #3	To help NL Cadets learn self-discipline and self-respect
Objective #4	To instill in NL Cadets a sense of initiative and self-reliance
Objective #5	To develop teamwork among cadets and encourage them to help others
Objective #6	To encourage NL Cadets to learn about the sea and ships
Objective #7	To give NL Cadets first aid training
Objective #8	To create a healthy environment where NL Cadets can have fun
Objective #9	To inform Cadets about the Canadian Cadet Movement



The Navy League Movement Word Search

E	G	E	D	G	Y	G	Q	Y	E	E	C
U	N	K	N	R	Q	R	R	N	S	T	Y
G	I	D	R	T	I	M	G	C	I	T	N
A	S	U	F	O	R	L	C	S	M	E	L
E	I	T	A	C	W	U	L	R	O	N	H
L	A	I	Y	Y	J	M	S	S	R	E	I
H	R	E	U	D	B	F	A	T	P	R	S
C	D	S	D	O	K	P	Z	E	E	W	T
N	N	T	R	O	P	P	U	S	T	D	O
A	U	B	R	I	G	A	D	E	M	S	R
R	F	Y	T	L	A	Y	O	L	T	O	Y
B	Q	U	E	E	N	N	A	V	Y	T	X

BRANCH
DUTIES
HISTORY
NAVY
SUPPORT

BRIGADE
ENTRUSTED
LEAGUE
PROMISE
TEAMWORK

DRILLS
FUNDRAISING
LOYALTY
QUEEN
WRENETTE

CTS 03 - The Navy League Movement

CTS 01.1.6 Positions of Messenger

The job of a messenger is to relay messages to the Executive Officer, Commanding Officer and/or the Reviewing Officer. Relaying the proper message to the appropriate person will assist with the smooth running of the parade. The Messenger will relay two messages in a normal parade.

1. Requesting the Executive Officers presence to the parade, and
2. Requesting the presence of the Commanding Officer/ Reviewing Party to the parade.

The position of Messenger is an important part of the history of the Navy. This position is that of a “runner” for the Senior Officer present. This person usually carried messages for the officer as there was no other means of communicating. Today it is used more as a ceremonial position.

CTS 01.2.6.1 Position of Quartermaster

Filling out a Ship’s Log.

Precise record keeping of the Corps routine is vital for the corps records. A ships log is the corps historical record, it records everything that happens at a corps such as Fire Drills, Lockdowns etc.

1. It is of the utmost importance that you write in pencil only, and any mistakes that you make are to just be crossed out with a single line through it. Do not erase anything from a Ships Log.
2. Prior to the beginning of the parade, make sure to fill in the boxes on the top left to the log ie: Duty Division, OOD, POOD etc. Fill in the date and Corps name at the top of the log.
3. During the parade record everything that happens on parade. Such as 1815- Cox’n takes part in parades. 1820- OOD takes parade etc.
4. As officers enter the Quarterdeck ensure that they sign the log as this is a record of Officers attendance.
5. Try to print as clearly as possible when filling in the log so everyone can read all entries in the log.
6. At the end of the night return the Ships Log to the Ships Office to be secured.

Duties

During the parade you are also responsible for the Quarterdeck and personnel at the Quarterdeck.

As the Quartermaster you are also responsible for ensuring that the Quarterdeck is set up before the parade, make sure the Ships Bell is set up, the Quarterdeck Podium is set up and other equipment used by your Corps.

You will be responsible for announcing the arrival of the Executive Officer and the Commanding Officer or the Reviewing Party.

Colors & Prayers

After the Messenger returns from relaying the message that the Officer of the Day is ready to hand over the parade you will move to a position to be able to see the Executive Officer (If Necessary). You will announce in a loud voice so everyone can hear you "Executive Officer approaching Sir/Ma'am 5 minutes to colors" For the Commanding Officer/ Reviewing Party you will announce "Commanding Officer or Reviewing Party approaching Sir/Ma'am"

When the Executive Officer announces "Supernumerary Officers outwards turn" you will call out nice and loud "Colors Sir/Ma'am"

They will respond "very good make it so" You will then ring the Ships Bell 8 times (In intervals of 2 rings with a brief pause eg: 1,2-3,4- 5,6, 7,8) Make sure to ring the bell nice and loud.

Sunset

For sunset you will go through the same routine except for announcing Sunset. You will announce "Sunset Sir/Ma'am" but you won't ring the bell

Knowing how to do the job of a Quartermaster will help with the parade night going smoothly and will help with the record keeping of the day to day operations of a Cadet Corps. It is important to stress that correctly documenting the activities ensures that the corps is able to recreate any activity that has happened. Of special note is to ensure documentation of any incident that has happened

CTS 01.2.6.2 Position of Color Party

The main role of the Color Party is to raise and lower the colors during Colors and Sunset.

This is an integral role in a Cadet Corps as you have a huge responsibility to ensure that the raising and lowering of the colors is done smoothly and with the utmost respect to the colors.

As a member of the Color Party you are responsible for raising and lowering the colors smoothly and with the utmost respect for the colors, at no time are the colors to touch the deck.

Colors & Prayers

In preparation for Colors, have the flag draped around the back of your neck so you don't need to hold on to the halyard and the flag at the same time eliminating the risk of letting the flag touch the ground.

While raising the flag let the flag slide along your neck until it has raised up high enough so it won't touch the deck then you may let it fall off your neck.

If your corps has a band to play the National Anthem or you sing the National Anthem, raise the flag in time to the song so the flag reaches the top of the mast as the song ends. In the instance that your Corps pipes up the colors, you want to raise the flag to the top of the mast without delay.

Once Colors is finished the XO will call for the Color Party to "Secure Colors", you will respond "Aye Sir/Ma'am" and tie off the halyard to the cleat on the Mast.

Sunset

When you are fallen in for Sunset, untie the Halyard from the mast and stand with the halyard in your hands making sure to hold them tight enough so they don't slide out of your hand, allowing the flag to lower.

For sunset with music or singing God Save The King, lower the flag in time with the song. If your Corps pipes down the Colors, lower the flags without too much delay. As the flag is close enough to grab it with one of your hands and guide it across the back of your neck to prevent it from touching the deck.

Once you have been given the order to secure Colors, tie off the halyards and start folding the flags.

Folding the flags

1. Start by folding the flag length ways until it is about 5 or 6 Inches wide.
2. Roll the flag as tight as you can lengthways

Knowing how to do the job of the Color Party will help with the parade night going smoothly.

The tradition of raising and lowering the flags is an important part of the Navy League Heritage